



# BRANDON SCHOOL DIVISION

## Facilities/Transportation Committee Minutes

Tuesday, January 19, 2016 – 11:30 a.m.  
Boardroom, Administration Office

Present: G. Buri (Chair), P. Bartlette (Alternate), D. Labossiere, G. Malazdrewicz, M. Clark, R. Harkness.

Regrets: G. Kruck, J. Murray.

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### 1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 11:35 a.m.

### 2. APPROVAL OF AGENDA

The agenda was approved as circulated.

### 3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of December 15, 2015 meeting were received as information.

### 5. COMMITTEE GOVERNANCE GOAL ITEMS

#### A) **Catchment Area Consultation**

The Committee discussed the School Catchment Area Consultation that took place on Tuesday, January 12, 2016, 7:00 p.m. at Waverly Park School Gymnasium. It was noted that the evening went well and that there was public support for the three suggestions that were presented.

Trustee Bartlette asked questions for clarification regarding the School of Choice (out) option for those attending Riverheights School. Mr. Greg Malazdrewicz, Assistant Superintendent, responded that this is an option, if space is available at the requested site, however, no transportation would be provided.

The Committee agreed to the recommendation as presented.

#### Recommendation:

That the following be implemented to address enrolment growth for the 2016-2017 School Year:

#1: Retain Valleyview Centennial School students over the next two years; in Grade 7 and then subsequently in Grade 8.

#2: Assign the Bellfields Development to the Meadows School catchment area.

#3: Riverheights students from the Patricia Heights and Brookwood developments will be given consideration for School of Choice request to Waverly Park as capacity is available.

#### B) **Accessibility Standard for Customer Service**

Mr. Mel Clark, Director of Facilities and Transportation, reviewed the Building Accessibility Report and noted that the legislation for the accessibility standards takes effect in 2017. Mr. Clark noted that the report was broken down into 3 phases to meet the new accessibility standard.

Phase I is to perform the minimum requirements for access to our schools via the main entrance. This includes a power door operator and designated handicapped parking. Discussion took place around some schools using other doors, besides the main doors, where a power door might be installed, i.e. where students need to access busing. Estimated potential cost \$124,000.

Phase II requires access within the building but this is not mandated for immediate implementation. Phase II contains the installation of power doors to the most accessed areas of each building. It also contains pricing to replace all interior door knobs and sink taps, they will be replaced by lever lock sets and lever operated sink taps. Mr. Clark explained the requirements in the new handicapped washrooms and noted that to follow the new legislation a handicapped washroom needs to be on each floor of the facility. Estimated potential cost \$1,276,000.

Phase III contains estimated costs to complete the accessibility requirements such as elevators, grooming rooms and unisex handicapped washrooms. Elevators and grooming rooms are funded by the PSFB. Unisex handicapped washrooms are locally funded by our Board. Estimated potential cost \$4,720,000.

Mr. Denis Labossiere, Secretary-Treasurer, stated that the impact of the legislation would be approximately \$6 million and Trustees need to be aware of this significant capital cost. He added that some of the costs are covered by PSFB but he is not aware of any funding for accessibility in the funding announcements for 2016-2017. Mr. Labossiere suggested this item be discussed at the upcoming MSBA Convention in March 2016 and Trustee Buri agreed to ask the Board whether this item should be brought forward at that time.

Trustees asked questions for clarification.

#### **C) Consideration for Modular Classrooms 2016-2017**

The deadline to request modular classrooms for 2016-2017 is January 31, 2016.

Mr. Greg Malazdrewicz, Assistant Superintendent, reviewed the Catchment Consultation Report and spoke on the class capacities in schools. He noted there may be a request for one portable classroom but will confirm that information at the Board meeting on January 25, 2016.

#### **D) Consideration for Future Facility Needs**

Mr. Labossiere spoke to this item, and noted that the lease for the Neelin Off-Campus and Upper Deck Programs ends June 30, 2017 and that the lease for the At-Risk Youth Program ends July 31, 2017. Mr. Labossiere indicated that the Committee must keep these dates in mind and start discussing facility options for these programs in future Committee meetings. Mr. Malazdrewicz added that the formal school facility piece is what these students don't like, and noted that many are adult students with limited transportation, so the downtown area works well for these programs. Discussion also took place regarding Riverview School's growing student population and that there are classroom spaces currently occupied by Learning Support Services in that school.

### **6. OTHER COMMITTEE GOVERNANCE MATTERS**

#### **A) Bus Request**

The Committee noted that the use of Brandon School Division buses was approved every year for the YMCA and there were no objections to the request.

#### **Recommendation:**

That a school bus be provided to the YMCA for their YMCA Summer Camps from July 4, 2016 to August 26, 2016, at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

Mr. Labossiere spoke on the upcoming Aboriginal Youth Conference requesting the use of Brandon School Division buses, and noted that a conference organizer has been working with Mr. Ron Harkness, Supervisor of Transportation on costs. Mr. Harkness stated he has the costs and the schedule set up and expects that 200 students overall from the region, with 80 within the City of Brandon needing transportation. Mr.

Labossiere added that a formal request is required from the conference organizers as it must be approved through a Board motion. Mr. Harkness will contact the organizers and ask for a formal request.

**7. OPERATIONS INFORMATION**

- Facilities Project Update:
  - Green Acres Gymnasium – Architects are working on the design
  - Earl Oxford Heating System – Temporary hot water boiler is being used and the new boiler should be operational late January.
- ACC – Facility Condition Assessment Update:
  - the report has been delayed and is expected in late January.

Mr. Labossiere and Mr. Malazdrewicz spoke on the new school capacity and enrolment trends.

**8. NEXT REGULAR MEETING: Tuesday, February 23, 2016, 11:30 a.m., Boardroom**

The meeting adjourned at 12:44 p.m.

Respectfully submitted,

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G. Buri, Chair

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G. Kruck

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J. Murray

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P. Bartlette (Alternate)